

Tornado Drill  
Evaluation Form

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Total number of students: \_\_\_\_\_

Evacuation Procedures and Behaviors	Yes	No	N/A
1A. If an evacuation drill announcement was issued via PA System, was the announcement clear and understandable in all locations?			
1B. If an evacuation drill announcement was issued via whistles, was the announcement clear and understandable in all locations?			
2. Did personnel evacuate the area(s) in a quick orderly fashion?			
3. Did students and instructors in classrooms participate in the tornado drill? If NO, what room did not participate? _____			
4. Did most all personnel in offices or labs go to shelters?			
5. Were disabled students, staff and visitors assisted to the shelter area or to an appropriate room in the interior of the building?			
6. Did personnel know the location of the shelter area?			
7. Was the shelter close enough? (reached within 5 minutes)			
8. Was the shelter large enough to accommodate evacuees?			
9. Did everyone remain at the shelter assembly area until the "All Clear" signal was given?			
10. Was the "All Clear" message clear and understandable?			

Comments:

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\_\_\_\_\_  
Administrator/Designee

\_\_\_\_\_  
Date